

Mini Mav's Program Coordinator - Role Description

The role of the Mini Mav's Coordinator is to introduce schools to lacrosse through Brunswick Lacrosse's Mini Mav's VicHealth Program or ALA QuickStix and transition kids to Brunswick Lacrosse Club based Mini-Mav's program. The role is to oversee the program, not necessarily do it all.

Duties:

- Identify and liaise with local "target" primary and high schools to introduce and implement Brunswick Lacrosse school clinics into PE or Afterschool programs
- Coordinate clinic scheduling with school representatives i.e. PE teachers or coordinators
- Act as interface between schools and club coaching/facilitator resources to arrange clinic planning and coach availability
- Access senior players who can train a coaching team to take school clinics.
- Ensure coaches have completed necessary training, Working With Children checks etc. and have access to the required equipment to complete clinics.
- Communicate with the Treasurer to ensure coaches are paid for correct sessions.
- Promote available funding resources such as QuickStix and TriBall programs to local schools where appropriate, in order to support coach funding, and liaise with LA and VLA program coordinators
- Provide school administration with BLC promotional material for publication, such as flyers, training times, season launch info etc.
- Liaise with social media manager to put program content on BLC's socials and other local pages.
- Facilitate the transition between school clinic programs and club based Mini-Mavs for potential recruits.
- Continue to develop ongoing club relationships with key schools to foster future school teams in Gala style tournament or Mini-Mavs programs.

Desirable Attributes:

- Clear communication especially with kids.
- Enthusiastic and well organized.
- Confident and Innovative
- QuikStix coaching course.
- Computer skills to to produce and maintain data on coaches and schools.

Needed:

Working with Children's Check