

## **Grants Manager- Role Description**

The Role of the Grants Manager is to identify funding opportunities and search for grants to support the needs of the Brunswick Lacrosse Inc. Ass. Grants are available from three main sources: government agencies, foundations and corporations.

### Duties:

- Identify grants that are suitable for BL
- Apply for grants
- Keep records of all grants applied for and received.
- Reconcile spent monies and fill in required acquittals statements
- Report to the Executive Committee when required

### Desirable Attributes:

- Clear communication
- Research skills
- Understanding of the clubs needs